

**NOTICE OF THE SULPHUR RIVER BASIN AUTHORITY
BOARD OF DIRECTORS MEETING
A REGULAR SRBA BOARD OF DIRECTORS MEETING WILL BE HELD ON
TUESDAY, MARCH 18, 2025, at 1:00 P.M.
AT THE MOUNT PLEASANT CIVIC CENTER, 1800 NORTH JEFFERSON STREET
MOUNT PLEASANT, TEXAS
ALL INTERESTED PARTIES ARE INVITED TO ATTEND**

Notice is hereby given per the Texas Open Meeting Act, Chapter 551, Texas Government Code, that the Board of Directors of the Sulphur River Basin Authority will conduct a meeting open to the public, on Tuesday, March 18, 2025, at 1:00 p.m., at the Mount Pleasant Civic Center, 1800 North Jefferson Street, Mount Pleasant, Texas.

The Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding any of the items below. The Board of Directors is authorized by The Texas Open Meeting Act, Chapter 551, Texas Government Code, to convene in a closed executive session for certain purposes at any time to discuss items on the board meeting agenda. These purposes include receiving legal advice from its Attorney (Section 551.071); discussing real property matter (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matter (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing economic development matter (Section 551.087). If the Board of Directors makes a determination to go into closed executive session on any item on this agenda, the Presiding Officer, will announce that a closed executive session will be held and will identify the item to be discussed and provision of The Open Meeting Act that authorizes the closed executive session.

AGENDA

- 1. Call to Order.**
- 2. Invocation.**
- 3. Roll Call and Announcement of Quorum.**
- 4. Public Comments.**

Public comments will be accepted only during designated portions of the Board meeting. If a member of the public inquires about an item that is not on the agenda, the Board may not deliberate or discuss the topic except to provide brief factual information or direct the Executive Director to place the topic on a future agenda. At the presiding officer's discretion, speakers will be limited to three (3) minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

- 5. Consent Agenda Items.**

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent agenda and considered individually upon request of a Board member or Authority staff, or at the request of a member of the public.

(A) Consideration, Discussion, and Take Action on the Minutes for the February 18, 2025, Board Meeting.

(B) Consideration, Discussion, and Take Action on the Monthly Financial Reports.

This item will include a presentation of the Board Meeting Minutes and Monthly Financial Reports. Staff recommends approval.

Action Item: Consider a Motion to Adopt the Consent Agenda.

6. Regional Entities Reports:

(A) Funding Partners

(B) Riverbend Water Resources District

(C) Region D Water Planning Group

(D) Region 2 Flood Planning Group

This item will include a discussion and possible action regarding the activities of the above-listed entities.

7. Consideration, Discussion, and Take Action on Approving the Quarterly Financial Report.

This item will include discussion and possible action on the Quarterly Financial Report. Staff recommends approval.

Action Item: Consider a Motion to accept the Quarterly Financial Report.

8. Consideration, Discussion, and Take Action on Approving the Quarterly Investment Report.

This item will include discussion and possible action on the Quarterly Investment Report. Staff recommends approval.

Action Item: Consider a Motion to accept the Quarterly Investment Report.

9. Consideration, Discussion, and Take Action on Sulphur River Basin Authority Annual Board of Directors Meeting and Possible Election of Officers.

This item will include discussion and possible action on the election of Board officers.

Action Item: Consider a Motion or Motions to elect Board officers.

10. Consideration, Discussion, and Take Action on Approving Resolution No. R3182025-01 of the Board of Directors of the Sulphur River Basin Authority Adopting Amended Employee Policy Manual.

This item will include discussion and possible action on adopting a policy regarding the amendment of the Employee Policy Manual Vacation and Personal Leave section.

Action Item: Consider a Motion to approve SRBA Resolution No. R3182025-01.

11. Consideration, Discussion, and Take Action on Investment or Reinvestment of \$100,000 Certificate of Deposit.

This item will include discussion and possible action on the placement of \$100,000 in Authority funds from a matured certificate of deposit.

Action Item: Consider a Motion to approve the placement of \$100,000 in Authority funds from a matured certificate of deposit.

12. Updates on the Clean Rivers Program (Randy Rushin-Water Monitoring Solutions).

*Prepared in cooperation with the Texas Commission on Environmental Quality.
The preparation of this report was financed in part through funding from the Texas Commission on Environmental Quality.*

This item will include discussion and possible action regarding activities with the Clean Rivers Program.

13. Reports and Updates from Executive Director:

- (A) Director Appointment Status**
- (B) Grant Workshop Update**
- (C) Stakeholder Outreach – Cuthand Community, Bogata, TX**
- (D) Partner Outreach and Development**
- (E) Rural River Authority Initiative**
- (F) Texas Water Association Annual Convention**

This item will include discussion and possible action regarding the above-listed reports and updates.

14. Consideration, Discussion, and Take Action on New Business to be Placed on a Future Meeting Agenda.

This agenda item will include discussion and possible action on future agenda items.

Action Item: Possible Motion to place items discussed on the agenda of a future meeting.

15. Announcements from the Chairman/Board and/or Staff.

16. Next Regular Meeting

Sulphur River Basin Authority Regular Meeting, April 15, 2025, at 1:00 p.m. at Mount Pleasant Civic Center, 1800 North Jefferson Street, Mount Pleasant, Texas.

17. Adjournment.

Sulphur River Basin Authority is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call David Weidman, Executive Director, at (903) 223-7887 for information.

AGENDA

NOTICE OF THE SULPHUR RIVER BASIN AUTHORITY
BOARD OF DIRECTORS MEETING
A REGULAR SRBA BOARD OF DIRECTORS MEETING WILL BE HELD ON
TUESDAY, MARCH 18, 2025, at 1:00 P.M.
AT THE MOUNT PLEASANT CIVIC CENTER, 1800 NORTH JEFFERSON STREET
MOUNT PLEASANT, TEXAS
ALL INTERESTED PARTIES ARE INVITED TO ATTEND

Notice is hereby given per the Texas Open Meeting Act, Chapter 551, Texas Government Code, that the Board of Directors of the Sulphur River Basin Authority will conduct a meeting open to the public, on Tuesday, March 18, 2025, at 1:00 p.m., at the Mount Pleasant Civic Center, 1800 North Jefferson Street, Mount Pleasant, Texas.



- 
- 1. Call to Order.**
 - 2. Invocation.**
 - 3. Roll Call and Announcement of Quorum.**





4. Public Comments.

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5. Consent Agenda Items.


The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent agenda and considered individually upon request of a Board member or Authority staff, or at the request of a member of the public.

(A) Consideration, Discussion, and Take Action on the Minutes for the February 18, 2025, Board Meeting.

(B) Consideration, Discussion, and Take Action on the Monthly Financial Reports.

This item will include a presentation of the Board Meeting Minutes and Monthly Financial Reports. Staff recommends approval.

Action Item: Consider the Motion to Adopt the Consent Agenda.



**SULPHUR RIVER BASIN AUTHORITY
BOARD OF DIRECTORS
REGULAR MONTHLY BOARD MEETING
MOUNT PLEASANT CIVIC CENTER
TUESDAY, FEBRUARY 18, 2025**

MINUTES

PRESENT: Kelly Mitchell, Chairman
Wally Kraft, Vice President
Reeves Hayter, Director
Kirby Hollingsworth, Director

STAFF: David Weidman, Executive Director
Christi McIntosh, Administrative Assistant

ABSENT: Gary Cheatwood, Director and Emily Glass, Director

VISITORS: Sandy Cash

ITEM# 1: Call to Order:

Chairman, Kelly Mitchell called the meeting to order at 1:00 P.M.

ITEM# 2: Invocation:

The Invocation was given by Director Kirby Hollingsworth.

ITEM# 3: Roll Call and Announcement of Quorum:

Chairman Kelly Mitchell, Vice President Wally Kraft, and Directors Kirby Hollingsworth, and Reeves Hayter were in attendance. A quorum was present.

ITEM# 4: Public Comments:

None.

ITEM# 5: Consent Agenda Items:

(A). Consideration, Discussion, and Take Action on Approving the Minutes for the January 21, 2025 Board Meeting.

(B). Consideration, Discussion, and Take Action on the Monthly Financial Reports:

A motion was made by Vice President Wally Kraft and seconded by Director Reeves Hayter to approve the Consent Agenda as presented.

The motion carried with all members present voting AYE.

January 21, 2025, Board Meeting Minutes, and the Monthly Financial Reports are attached.

ITEM# 6: Regional Entities Reports:

(A) Funding Partners- Sandy Cash gave a brief report on behalf of Upper Trinity Regional Water District, saying that they have achieved a milestone in laying the last section of pipeline. He stated that they are still working on the dam but just finished some projects with Texas Parks and Wildlife, such as putting structures in the lakebed for fishing, and have completed the fishing pier. Sandy stated that everything is still on schedule. Progress can be followed at www.lakeralphhall.com.

(B) Riverbend Water Resources District No report was given.

(C) Region D Water Planning Group No report was given.

(D) Region 2 Flood Planning Group Director Reeves Hayter gave an update on behalf of Region 2 Flood Planning Group. He stated that the next meeting will be on March 6, 2025 in Paris following the Flood Funding Forum. Region 2 did not meet in January or February. Kelly Mitchell resigned from his position on the Board, and Director Hayter asked the Board to suggest candidates to fill the position. The position is a Small Business stakeholder group.

ITEM# 7: Consideration, Discussion, and Take Action on Approving Resolution No. R2182025-01 of the Board of Directors of the Sulphur River Basin Authority Adopting a Meal Per Diem for the Executive Director and Amending the Employee Policy Manual.

A motion was made by Vice-President Wally Kraft and seconded by Director Reeves Hayter to approve SRBA Resolution No. R2182025-01.

The motion carried with all members present voting AYE.

Resolution No. R2182025-01 is attached.

ITEM# 8: Consideration, Discussion, and Take Action on Amending the Authority's Employee Vacation and Personal Leave Policy.

A motion was made by Director Kirby Hollingsworth and seconded by Vice President Wally Kraft to approve the development of an amendment to the Authority's Employee Vacation and Personal Leave Policy.

The motion carried with all members present voting AYE.

ITEM# 9: Consideration, Discussion, and Take Action on Investment or Reinvestment of \$100,000.00 Certificate of Deposit.

No action was taken.

ITEM# 10: Updates on the Clean Rivers Program (Randy Rushin-Water Monitoring Solutions).

An email update is attached.

ITEM# 11: Reports and Updates from Executive Director:

(A) Governor's State of the State Address Concerning Water

The Article is attached.

(B) Lieutenant Governor's Top 40 Priority Bills for 2025 Legislative Package

The Article is attached.

(C) Summary of Chairman Perry's Water Supply Legislative Package

The Article is attached.

(D) Grant Workshop Update

(E) Partner Outreach and Development

(F) Rural River Authority Initiative

ITEM# 12: Consideration, Discussion, and Take Action on New Business to be Placed on a Future Meeting Agenda.

ITEM# 13: Announcements from the Chairman/Board and/or Staff.

Chairman Kelly Mitchell stated that the Governor's office has two new Directors to replace Chris Spencer, and Gary Cheatwood, however, they will need to be confirmed by the Senate before they take their oaths and participate as Board members.

Vice President Wally Kraft said he knows someone interested in taking his place, as his term expired February 1, 2025.

ITEM# 14: Next Regular Meeting:

Sulphur River Basin Authority Regular Meeting March 18, 2025, at 1:00 p.m. at Mount Pleasant Civic Center, 1800 North Jefferson Street, Mount Pleasant, Texas.

ITEM# 15: Adjournment.

Chairman Kelly Mitchell announced the meeting adjourned at 1:50 PM.

Kelly Mitchell, Chairman

Attested By: David Weidman, Secretary

THESE MINUTES FOR FEBRUARY 18, 2025 WERE ADOPTED ON _____.



Monthly Financial Report

Sulphur River Basin Authority
For the period ended February 28, 2025

Prepared by
David Weidman, Executive Director

Prepared on
March 10, 2025

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Balance Sheet

As of February 28, 2025

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking-Guaranty	16,186.12
TexPool	549,775.75
Total Bank Accounts	565,961.87
Accounts Receivable	
Accounts Receivable	25,000.00
Total Accounts Receivable	25,000.00
Other Current Assets	
Other Current Asset	
Firewall License	334.58
Mt Pleasant Civic Center	1,800.00
Network Technologies	1,666.24
Prepaid Web Services	2,000.00
TWCA Legislative Monitoring	1,187.48
Total Other Current Asset	6,988.30
Total Other Current Assets	6,988.30
Total Current Assets	597,950.17
TOTAL ASSETS	\$597,950.17
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	173.61
Total Accounts Payable	173.61
Other Current Liabilities	
Payroll Liabilities	
TX Unemployment Tax	171.36
Total Payroll Liabilities	171.36
Total Other Current Liabilities	171.36
Total Current Liabilities	344.97
Total Liabilities	344.97
Equity	
Opening Balance Equity	345,044.11
Unrestricted Net Assets	64,169.58
Net Income	188,391.51
Total Equity	597,605.20
TOTAL LIABILITIES AND EQUITY	\$597,950.17

Profit and Loss by Class

September 2024 - February 2025

	Clean Rivers Program	Maintenance and Operating	TOTAL
INCOME			
Interest Income			0.00
Guaranty Bank and Trust		1,752.42	1,752.42
TexPool		6,968.40	6,968.40
Total Interest Income		8,720.82	8,720.82
Other Revenue		15.00	15.00
Partner Contributions		313,999.98	313,999.98
TCEQ Reimbursement	28,847.00		28,847.00
Total Income	28,847.00	322,735.80	351,582.80
GROSS PROFIT			
	28,847.00	322,735.80	351,582.80
EXPENSES			
Board Meeting Venue		1,133.36	1,133.36
Clean Rivers Program			0.00
Consultant	23,060.00		23,060.00
Lab	5,787.00		5,787.00
Total Clean Rivers Program	28,847.00		28,847.00
Director's Fees		1,450.50	1,450.50
Dues		83.00	83.00
Employee Benefits			0.00
Employee Health Insurance		13,784.22	13,784.22
Employee Life Insurance		106.06	106.06
Total Employee Benefits		13,890.28	13,890.28
Employee Bonds		114.82	114.82
Information Technology			0.00
Equipment and Supplies		143.86	143.86
Information Technology Services		330.00	330.00
Website		11,842.50	11,842.50
Total Information Technology		12,316.36	12,316.36
Legislative Outreach		6,348.36	6,348.36
Mileage			0.00
Administration		1,417.79	1,417.79
Director		1,452.50	1,452.50
Total Mileage		2,870.29	2,870.29
Office Expense			0.00
Cellular Telephone		629.13	629.13
Copier		226.00	226.00
Miscellaneous Office Expense		419.95	419.95
Office Supplies		267.77	267.77

	Clean Rivers Program	Maintenance and Operating	TOTAL
Office Telephone		494.21	494.21
Postage		54.65	54.65
Total Office Expense		2,091.71	2,091.71
Office Rental		5,400.00	5,400.00
Payroll Expenses			0.00
Company Contributions			0.00
Retirement		1,743.57	1,743.57
Total Company Contributions		1,743.57	1,743.57
Taxes		4,617.26	4,617.26
Wages		58,116.52	58,116.52
Total Payroll Expenses		64,477.35	64,477.35
Professional Services			0.00
Audit		10,000.00	10,000.00
Bookkeeping		610.50	610.50
Legal		7,916.00	7,916.00
Total Professional Services		18,526.50	18,526.50
Reimbursements		210.00	210.00
Special Projects		635.00	635.00
Subscription			0.00
Adobe		155.88	155.88
Firewall-Sophos		334.14	334.14
Legislative Monitoring		355.96	355.96
NextCloud Business		999.72	999.72
Quick Books		784.97	784.97
Total Subscription		2,630.67	2,630.67
Travel and Training			0.00
Training and CEU		975.00	975.00
Travel Expense		1,191.09	1,191.09
Total Travel and Training		2,166.09	2,166.09
Total Expenses	28,847.00	134,344.29	163,191.29
NET OPERATING INCOME	0.00	188,391.51	188,391.51
NET INCOME	\$0.00	\$188,391.51	\$188,391.51

Open Invoices Report

CUSTOMER	DATE	TRANSACTION TYPE	NUM	TERM	DUE DATE	OPEN BALANCE
City of Sulphur Springs						
City of Sulphur Springs	11/06/2024	Invoice	21	Net 30	12/06/2024	\$25,000.00
Total for City of Sulphur Springs						\$25,000.00
TOTAL						\$25,000.00

Sulphur River Basin Authority

Checking-Guaranty, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 03/06/2025

Reconciled by: Kathy Williams

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	121,581.82
Interest earned.....	10.88
Checks and payments cleared (23).....	-102,118.32
Deposits and other credits cleared (1).....	15.00
Statement ending balance.....	<u>19,489.38</u>
Uncleared transactions as of 02/28/2025.....	-3,303.26
Register balance as of 02/28/2025.....	16,186.12
Cleared transactions after 02/28/2025.....	0.00
Uncleared transactions after 02/28/2025.....	18,990.33
Register balance as of 03/06/2025.....	35,176.45

Details

Checks and payments cleared (23)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/16/2025	Bill Payment	9576	Network Technologies	-2,062.50
01/16/2025	Bill Payment	9575	Network Technologies	-1,999.50
01/27/2025	Bill Payment	9580	Sledge Law Group PLLC	-3,028.00
01/27/2025	Bill Payment	9579	Wally Kraft	-120.00
01/27/2025	Bill Payment	9578	Reeves Hayter	-50.00
02/03/2025	Expense	DC	Amazon	-15.60
02/04/2025	Transfer			-80,000.00
02/05/2025	Bill Payment	DC	Music Mountain Spring Water	-14.69
02/06/2025	Bill Payment	DD	Kathy Williams	-277.61
02/07/2025	Payroll Check	DD	Christi McIntosh	-898.87
02/07/2025	Payroll Check	DD	David I. Weidman	-2,676.72
02/07/2025	Tax Payment		QuickBooks Payroll	-1,114.29
02/13/2025	Bill Payment	ACH	AT&T Mobility	-104.87
02/14/2025	Bill Payment	384843897	Nextiva, Inc.	-82.39
02/18/2025	Bill Payment	9582	David Weidman	-673.50
02/18/2025	Bill Payment	9584	Sledge Law Group PLLC	-1,814.50
02/20/2025	Bill Payment	DD	Kelly Mitchell	-136.80
02/20/2025	Bill Payment	DD	Kirby Hollingsworth	-80.80
02/21/2025	Payroll Check	DD	Christi McIntosh	-863.87
02/21/2025	Payroll Check	DD	David I. Weidman	-2,676.74
02/21/2025	Tax Payment		QuickBooks Payroll	-1,114.25
02/25/2025	Expense		USPS	-15.45
02/28/2025	Bill Payment	ACH	Blue Cross and Blue Shield	-2,297.37
Total				-102,118.32

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/25/2025	Deposit		Refund/Deposit	15.00
Total				15.00

Additional Information

Uncleared checks and payments as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/18/2025	Bill Payment	9585	Network Technologies	-825.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/18/2025	Bill Payment	9581	Network Technologies	-660.00
02/18/2025	Bill Payment	9583	Red River Valley Association	-83.00
02/18/2025	Bill Payment	9586	Network Technologies	-660.00
02/18/2025	Bill Payment	DC	Adobe	-155.88
02/25/2025	Bill Payment	9587	Edward Jones	-643.32
02/25/2025	Bill Payment	9588	Reeves Hayter	-120.00
02/25/2025	Bill Payment	9589	Wally Kraft	-50.00
02/27/2025	Bill Payment	384843898	Dearborn Life Insurance Com...	-106.06
Total				-3,303.26

Uncleared checks and payments after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/04/2025	Bill Payment	9590	Paris Coffee Co	-730.00
03/04/2025	Bill Payment	DD	Kathy Williams	-279.67
Total				-1,009.67

Uncleared deposits and other credits after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Transfer			20,000.00
Total				20,000.00

Sulphur River Basin Authority

TexPool, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 03/06/2025

Reconciled by: Kathy Williams

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	468,941.61
Interest earned	1,795.03
Checks and payments cleared (2)	-960.89
Deposits and other credits cleared (1)	80,000.00
Statement ending balance	<u>549,775.75</u>

Register balance as of 02/28/2025	549,775.75
Cleared transactions after 02/28/2025	0.00
Uncleared transactions after 02/28/2025	-20,000.00
Register balance as of 03/06/2025	<u>529,775.75</u>

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/20/2025	Bill Payment		Titus County	-900.00
02/25/2025	Bill Payment		Ashley Office System	-60.89

Total	-960.89
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Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2025	Transfer			80,000.00

Total	80,000.00
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Additional Information

Uncleared checks and payments after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Transfer			-20,000.00

Total	-20,000.00
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6. Regional Entities Report:

(A) Funding Partners

(B) Riverbend Water Resources District

(C) Region D Water Planning Group

(D) Region 2 Flood Planning Group

This item will include discussion and possible action regarding the above-listed reports and updates.



7. Consideration, Discussion, and Take Action on Approving the Quarterly Financial Report.

This item will include discussion and possible action on the Quarterly Financial Report. Staff recommends approval.

Action Item: Consider a Motion to accept the Quarterly Financial Report.



Quarterly Financial Report

Sulphur River Basin Authority
For the period ended February 28, 2025

Prepared by
David Weidman, Executive Director

Prepared on
March 10, 2025

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Balance Sheet

As of February 28, 2025

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking-Guaranty	16,186.12
TexPool	549,775.75
Total Bank Accounts	565,961.87
Accounts Receivable	
Accounts Receivable	25,000.00
Total Accounts Receivable	25,000.00
Other Current Assets	
Other Current Asset	
Firewall License	334.58
Mt Pleasant Civic Center	1,800.00
Network Technologies	1,666.24
Prepaid Web Services	2,000.00
TWCA Legislative Monitoring	1,187.48
Total Other Current Asset	6,988.30
Total Other Current Assets	6,988.30
Total Current Assets	597,950.17
TOTAL ASSETS	\$597,950.17
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	173.61
Total Accounts Payable	173.61
Other Current Liabilities	
Payroll Liabilities	
TX Unemployment Tax	171.36
Total Payroll Liabilities	171.36
Total Other Current Liabilities	171.36
Total Current Liabilities	344.97
Total Liabilities	344.97
Equity	
Opening Balance Equity	345,044.11
Unrestricted Net Assets	64,169.58
Net Income	188,391.51
Total Equity	597,605.20
TOTAL LIABILITIES AND EQUITY	\$597,950.17

Balance Sheet with Previous Year Comparison

As of February 28, 2025

	As of Feb 28, 2025	As of Feb 29, 2024 (PY)	Change	% Change	Total
ASSETS					
Current Assets					
Bank Accounts					
Certificate of Deposit (1 Year)	0.00	105,188.02	-105,188.02	-100.00 %	
Certificate of Deposit (6 Months)	0.00	101,718.13	-101,718.13	-100.00 %	
Checking-Guaranty	16,186.12	226,307.22	-210,121.10	-92.85 %	
TexPool	549,775.75		549,775.75		
Total Bank Accounts	565,961.87	433,213.37	132,748.50	30.64 %	
Accounts Receivable					
Accounts Receivable	25,000.00	60,490.00	-35,490.00	-58.67 %	
Total Accounts Receivable	25,000.00	60,490.00	-35,490.00	-58.67 %	
Other Current Assets					
Other Current Asset					
Firewall License	334.58	1,002.86	-668.28	-66.64 %	
Mt Pleasant Civic Center	1,800.00	1,833.34	-33.34	-1.82 %	
Network Technologies	1,666.24	1,666.24	0.00	0.00 %	
Prepaid Web Services	2,000.00	2,000.00	0.00	0.00 %	
TWCA Legislative Monitoring	1,187.48	474.72	712.76	150.14 %	
Total Other Current Asset	6,988.30	6,977.16	11.14	0.16 %	
Total Other Current Assets	6,988.30	6,977.16	11.14	0.16 %	
Total Current Assets	597,950.17	500,680.53	97,269.64	19.43 %	
TOTAL ASSETS	\$597,950.17	\$500,680.53	\$97,269.64	19.43 %	
LIABILITIES AND EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	173.61	5,663.05	-5,489.44	-96.93 %	
Total Accounts Payable	173.61	5,663.05	-5,489.44	-96.93 %	
Other Current Liabilities					
Payroll Liabilities					
TX Unemployment Tax	171.36	16.97	154.39	909.78 %	
Total Payroll Liabilities	171.36	16.97	154.39	909.78 %	
Total Other Current Liabilities	171.36	16.97	154.39	909.78 %	
Total Current Liabilities	344.97	5,680.02	-5,335.05	-93.93 %	
Total Liabilities	344.97	5,680.02	-5,335.05	-93.93 %	
Equity					
Opening Balance Equity	345,044.11	345,044.11	0.00	0.00 %	
Unrestricted Net Assets	64,169.58	55,995.03	8,174.55	14.60 %	
Net Income	188,391.51	93,961.37	94,430.14	100.50 %	

	As of Feb 28, 2025	As of Feb 29, 2024 (PY)	Change	Total % Change
Total Equity	597,605.20	495,000.51	102,604.69	20.73 %
TOTAL LIABILITIES AND EQUITY	\$597,950.17	\$500,680.53	\$97,269.64	19.43 %

Profit and Loss by Class

September 2024 - February 2025

	Clean Rivers Program	Maintenance and Operating	TOTAL
INCOME			
Interest Income			0.00
Guaranty Bank and Trust		1,752.42	1,752.42
TexPool		6,968.40	6,968.40
Total Interest Income		8,720.82	8,720.82
Other Revenue		15.00	15.00
Partner Contributions		313,999.98	313,999.98
TCEQ Reimbursement	28,847.00		28,847.00
Total Income	28,847.00	322,735.80	351,582.80
GROSS PROFIT			
	28,847.00	322,735.80	351,582.80
EXPENSES			
Board Meeting Venue		1,133.36	1,133.36
Clean Rivers Program			0.00
Consultant	23,060.00		23,060.00
Lab	5,787.00		5,787.00
Total Clean Rivers Program	28,847.00		28,847.00
Director's Fees		1,450.50	1,450.50
Dues		83.00	83.00
Employee Benefits			0.00
Employee Health Insurance		13,784.22	13,784.22
Employee Life Insurance		106.06	106.06
Total Employee Benefits		13,890.28	13,890.28
Employee Bonds		114.82	114.82
Information Technology			0.00
Equipment and Supplies		143.86	143.86
Information Technology Services		330.00	330.00
Website		11,842.50	11,842.50
Total Information Technology		12,316.36	12,316.36
Legislative Outreach		6,348.36	6,348.36
Mileage			0.00
Administration		1,417.79	1,417.79
Director		1,452.50	1,452.50
Total Mileage		2,870.29	2,870.29
Office Expense			0.00
Cellular Telephone		629.13	629.13
Copier		226.00	226.00
Miscellaneous Office Expense		419.95	419.95
Office Supplies		267.77	267.77

	Clean Rivers Program	Maintenance and Operating	TOTAL
Office Telephone		494.21	494.21
Postage		54.65	54.65
Total Office Expense		2,091.71	2,091.71
Office Rental		5,400.00	5,400.00
Payroll Expenses			0.00
Company Contributions			0.00
Retirement		1,743.57	1,743.57
Total Company Contributions		1,743.57	1,743.57
Taxes		4,617.26	4,617.26
Wages		58,116.52	58,116.52
Total Payroll Expenses		64,477.35	64,477.35
Professional Services			0.00
Audit		10,000.00	10,000.00
Bookkeeping		610.50	610.50
Legal		7,916.00	7,916.00
Total Professional Services		18,526.50	18,526.50
Reimbursements		210.00	210.00
Special Projects		635.00	635.00
Subscription			0.00
Adobe		155.88	155.88
Firewall-Sophos		334.14	334.14
Legislative Monitoring		355.96	355.96
NextCloud Business		999.72	999.72
Quick Books		784.97	784.97
Total Subscription		2,630.67	2,630.67
Travel and Training			0.00
Training and CEU		975.00	975.00
Travel Expense		1,191.09	1,191.09
Total Travel and Training		2,166.09	2,166.09
Total Expenses	28,847.00	134,344.29	163,191.29
NET OPERATING INCOME	0.00	188,391.51	188,391.51
NET INCOME	\$0.00	\$188,391.51	\$188,391.51

Profit and Loss by Class with Previous Year Comparison

September 2024 - February 2025

	Clean Rivers Program		Maintenance and Operating		TOTAL	
	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)
INCOME						
Interest Income					0.00	0.00
Guaranty Bank and Trust			1,752.42	4,119.22	1,752.42	4,119.22
TexPool			6,968.40		6,968.40	0.00
Total Interest Income			8,720.82	4,119.22	8,720.82	4,119.22
Other Revenue			15.00		15.00	0.00
Partner Contributions			313,999.98	217,999.98	313,999.98	217,999.98
TCEQ Reimbursement	28,847.00	57,015.00		3,475.00	28,847.00	60,490.00
Total Income	28,847.00	57,015.00	322,735.80	225,594.20	351,582.80	282,609.20
GROSS PROFIT	28,847.00	57,015.00	322,735.80	225,594.20	351,582.80	282,609.20
EXPENSES						
Board Meeting Venue			1,133.36	366.66	1,133.36	366.66
Clean Rivers Program					0.00	0.00
Consultant	23,060.00	22,980.00			23,060.00	22,980.00
Lab	5,787.00	10,370.00			5,787.00	10,370.00
Total Clean Rivers Program	28,847.00	33,350.00			28,847.00	33,350.00
Contract Labor				1,300.00	0.00	1,300.00
Director's Fees			1,450.50	1,350.00	1,450.50	1,350.00
Dues			83.00		83.00	0.00
Employee Benefits					0.00	0.00
Employee Health Insurance			13,784.22	12,579.52	13,784.22	12,579.52
Employee Life Insurance			106.06		106.06	0.00
Total Employee Benefits			13,890.28	12,579.52	13,890.28	12,579.52
Employee Bonds			114.82	256.82	114.82	256.82

	Clean Rivers Program		Maintenance and Operating			TOTAL
	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)
Fees				42.91	0.00	42.91
Information Technology					0.00	0.00
Equipment and Supplies			143.86	318.24	143.86	318.24
Information Technology						
Services			330.00	4,174.27	330.00	4,174.27
Internet				553.24	0.00	553.24
Website			11,842.50	400.00	11,842.50	400.00
Total Information Technology			12,316.36	5,445.75	12,316.36	5,445.75
Legislative Outreach			6,348.36		6,348.36	0.00
Meals				1,314.46	0.00	1,314.46
Mileage					0.00	0.00
Administration			1,417.79	1,030.76	1,417.79	1,030.76
Director			1,452.50	2,622.85	1,452.50	2,622.85
Total Mileage			2,870.29	3,653.61	2,870.29	3,653.61
Office Expense					0.00	0.00
Cellular Telephone			629.13	1,548.43	629.13	1,548.43
Copier			226.00	248.02	226.00	248.02
Miscellaneous Office Expense			419.95	1,237.52	419.95	1,237.52
Office Supplies			267.77	1,083.97	267.77	1,083.97
Office Telephone			494.21	535.49	494.21	535.49
Postage			54.65	360.29	54.65	360.29
Total Office Expense			2,091.71	5,013.72	2,091.71	5,013.72
Office Rental			5,400.00	6,168.52	5,400.00	6,168.52
Payroll Expenses					0.00	0.00
Company Contributions					0.00	0.00
Retirement			1,743.57	1,991.10	1,743.57	1,991.10

	Clean Rivers Program		Maintenance and Operating		TOTAL	
	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)	Sep 2024 - Feb 2025	Sep 2023 - Feb 2024 (PY)
Total Company Contributions			1,743.57	1,991.10	1,743.57	1,991.10
Taxes			4,617.26	5,585.12	4,617.26	5,585.12
Wages			58,116.52	71,720.00	58,116.52	71,720.00
Total Payroll Expenses			64,477.35	79,296.22	64,477.35	79,296.22
Professional Services					0.00	0.00
Audit			10,000.00	9,450.00	10,000.00	9,450.00
Bookkeeping			610.50	874.50	610.50	874.50
Legal			7,916.00	22,595.50	7,916.00	22,595.50
Total Professional Services			18,526.50	32,920.00	18,526.50	32,920.00
Reimbursements			210.00		210.00	0.00
Special Projects			635.00		635.00	0.00
Subscription					0.00	0.00
Adobe			155.88		155.88	0.00
Firewall-Sophos			334.14	514.14	334.14	514.14
Google G-Suite				327.87	0.00	327.87
Legislative Monitoring			355.96	356.28	355.96	356.28
NextCloud Business			999.72	333.26	999.72	333.26
Quick Books			784.97	411.49	784.97	411.49
Total Subscription			2,630.67	1,943.04	2,630.67	1,943.04
Travel and Training					0.00	0.00
Training and CEU			975.00	1,645.00	975.00	1,645.00
Travel Expense			1,191.09	2,001.60	1,191.09	2,001.60
Total Travel and Training			2,166.09	3,646.60	2,166.09	3,646.60
Total Expenses	28,847.00	33,350.00	134,344.29	155,297.83	163,191.29	188,647.83
NET OPERATING INCOME	0.00	23,665.00	188,391.51	70,296.37	188,391.51	93,961.37
NET INCOME	\$0.00	\$23,665.00	\$188,391.51	\$70,296.37	\$188,391.51	\$93,961.37

Budget vs. Actuals Budget FY24-25

September 2024 - August 2025

	Actual	Budget	over Budget	Remaining	Total % of Budget
INCOME					
Interest Income					
Guaranty Bank and Trust	1,752.42	4,000.00	-2,247.58	2,247.58	43.81 %
TexPool	6,968.40	4,000.00	2,968.40	-2,968.40	174.21 %
Total Interest Income	8,720.82	8,000.00	720.82	-720.82	109.01 %
Other Revenue	15.00	0.00	15.00	-15.00	
Partner Contributions	313,999.98	313,999.98	0.00	0.00	100.00 %
TCEQ Reimbursement	28,847.00	118,000.00	-89,153.00	89,153.00	24.45 %
Total Income	351,582.80	439,999.98	-88,417.18	88,417.18	79.91 %
GROSS PROFIT	351,582.80	439,999.98	-88,417.18	88,417.18	79.91 %
EXPENSES					
Board Meeting Venue	1,133.36	1,467.00	-333.64	333.64	77.26 %
Clean Rivers Program					
Consultant	23,060.00	96,500.00	-73,440.00	73,440.00	23.90 %
Lab	5,787.00	21,500.00	-15,713.00	15,713.00	26.92 %
Total Clean Rivers Program	28,847.00	118,000.00	-89,153.00	89,153.00	24.45 %
Director's Fees	1,450.50	3,850.00	-2,399.50	2,399.50	37.68 %
Dues	83.00	454.00	-371.00	371.00	18.28 %
Employee Benefits					
Employee Health Insurance	13,784.22	28,258.00	-14,473.78	14,473.78	48.78 %
Employee Life Insurance	212.12	425.00	-212.88	212.88	49.91 %
Total Employee Benefits	13,996.34	28,683.00	-14,686.66	14,686.66	48.80 %
Employee Bonds	114.82	250.00	-135.18	135.18	45.93 %
Fees		45.00	-45.00	45.00	
Grant Expenses		10,000.00	-10,000.00	10,000.00	
Information Technology					
Equipment and Supplies	143.86	500.00	-356.14	356.14	28.77 %
Information Technology Services	330.00	1,000.00	-670.00	670.00	33.00 %

				Total	
	Actual	Budget	over Budget	Remaining	% of Budget
Website	11,842.50	10,000.00	1,842.50	-1,842.50	118.43 %
Total Information Technology	12,316.36	11,500.00	816.36	-816.36	107.10 %
Insurance		3,125.00	-3,125.00	3,125.00	
Legislative Outreach	6,348.36	10,000.00	-3,651.64	3,651.64	63.48 %
Meals		500.00	-500.00	500.00	
Mileage					
Administration	1,417.79	3,000.00	-1,582.21	1,582.21	47.26 %
Director	1,452.50	5,050.00	-3,597.50	3,597.50	28.76 %
Total Mileage	2,870.29	8,050.00	-5,179.71	5,179.71	35.66 %
Office Expense					
Cellular Telephone	629.13	1,250.00	-620.87	620.87	50.33 %
Copier	226.00	850.00	-624.00	624.00	26.59 %
Miscellaneous Office Expense	419.95	1,500.00	-1,080.05	1,080.05	28.00 %
Office Supplies	267.77	1,500.00	-1,232.23	1,232.23	17.85 %
Office Telephone	494.21	1,000.00	-505.79	505.79	49.42 %
Postage	54.65	100.00	-45.35	45.35	54.65 %
Total Office Expense	2,091.71	6,200.00	-4,108.29	4,108.29	33.74 %
Office Rental	5,400.00	10,800.00	-5,400.00	5,400.00	50.00 %
Partner Outreach and Development		10,000.00	-10,000.00	10,000.00	
Payroll Expenses					
Company Contributions					
Retirement	1,881.83	3,546.00	-1,664.17	1,664.17	53.07 %
Total Company Contributions	1,881.83	3,546.00	-1,664.17	1,664.17	53.07 %
Taxes	4,984.74	7,400.00	-2,415.26	2,415.26	67.36 %
Wages	62,725.06	118,000.00	-55,274.94	55,274.94	53.16 %
Total Payroll Expenses	69,591.63	128,946.00	-59,354.37	59,354.37	53.97 %
Professional Services					
Audit	10,000.00	10,000.00	0.00	0.00	100.00 %
Bookkeeping	610.50	1,000.00	-389.50	389.50	61.05 %
Legal	7,916.00	15,000.00	-7,084.00	7,084.00	52.77 %

					Total
	Actual	Budget	over Budget	Remaining	% of Budget
Total Professional Services	18,526.50	26,000.00	-7,473.50	7,473.50	71.26 %
Reimbursements	245.00		245.00	-245.00	
Special Projects	1,365.00	10,000.00	-8,635.00	8,635.00	13.65 %
Subscription					
Adobe	155.88	166.40	-10.52	10.52	93.68 %
Firewall-Sophos	334.14	848.28	-514.14	514.14	39.39 %
Legislative Monitoring	355.96	2,500.00	-2,144.04	2,144.04	14.24 %
Microsoft Office		75.76	-75.76	75.76	
NextCloud Business	999.72	1,334.00	-334.28	334.28	74.94 %
Quick Books	784.97	1,500.00	-715.03	715.03	52.33 %
Website Hosting and Support		3,600.00	-3,600.00	3,600.00	
Total Subscription	2,630.67	10,024.44	-7,393.77	7,393.77	26.24 %
Travel and Training					
Training and CEU	975.00	3,000.00	-2,025.00	2,025.00	32.50 %
Travel Expense	1,191.09	4,500.00	-3,308.91	3,308.91	26.47 %
Total Travel and Training	2,166.09	7,500.00	-5,333.91	5,333.91	28.88 %
Water Quality Monitoring		10,000.00	-10,000.00	10,000.00	
Total Expenses	169,176.63	415,394.44	-246,217.81	246,217.81	40.73 %
NET OPERATING INCOME	182,406.17	24,605.54	157,800.63	-157,800.63	741.32 %
NET INCOME	\$182,406.17	\$24,605.54	\$157,800.63	\$ -157,800.63	741.32 %

Open Invoices Report

CUSTOMER	DATE	TRANSACTION TYPE	NUM	TERM	DUE DATE	OPEN BALANCE
City of Sulphur Springs						
City of Sulphur Springs	11/06/2024	Invoice	21	Net 30	12/06/2024	\$25,000.00
Total for City of Sulphur Springs						\$25,000.00
TOTAL						\$25,000.00



8. Consideration, Discussion, and Take Action on Approving the Quarterly Investment Report.

This item will include discussion and possible action on the Quarterly Investment Report. Staff recommends approval.

Action Item: Consider a Motion to accept the Quarterly Investment Report.

Quarterly Investment Report

Report Summary			
Investment Category	Average Rate	Annual Income	Balance
Bonds, Certificate of Deposits and Government Agencies	0.000%	\$ -	\$ -
Money Markets & Cash Accounts	4.36%	\$ 23,071.73	\$ 549,265.13
GRAND TOTAL			\$ 549,265.13
Weighted Average Yield			4.36%

This Investment Report complies with the Authority's Investment Policy and all other applicable laws.



David I. Weidman
Investment Officer

Money Markets & Cash Accounts				
Account Name	Account Number	Rate	Annual Income	Balance
TexPool	7997400001	4.355%	\$ 23,071.73	529,775.75
M&O	12506085	0.035%	\$ 6.82	19,489.38

Average Rate	Total Annual Income	Total Balance
4.36%	\$ 23,071.73	\$ 549,265.13



9. Consideration, Discussion, and Take Action on Sulphur River Basin Authority Annual Board of Directors Meeting and Possible Election of Officers.

This item will include discussion and possible action on the election of Board officers.

Action Item: Consider a Motion or Motions to elect Board officers.



2.4 Officers

- (a) The governor shall designate a Director as the presiding officer, or Chairman, of the Board to serve at the pleasure of the governor. The Board shall elect one or more vice-chairmen, a secretary, a treasurer, and other officers, as the members of the Board consider necessary. The Chairman and Vice-Chairman must be members of the Board, but other officers are not required to be members of the Board. The offices of the secretary and treasurer may be combined, and the offices of assistant secretary and assistant treasurer may be combined.
- (b) Officers of the Authority shall be elected by the Board at its first meeting, and thereafter at each annual meeting occurring in odd numbered calendar years.
- (c) Officers of the Authority elected pursuant to section 6.02 shall serve until the next annual meeting occurring in odd numbered years or until their successors are elected and qualified.
- (d) Any officer elected or appointed by the Board may be removed from office at any time by the affirmative vote of four members of the Board.
- (e) If the office of any officer becomes vacant for any reason, the vacancy may be filled by the Board for the unexpired term.

2.5 Duties

- (a) Chairman

If the Chairman is present, the Chairman shall preside at a meeting of the Directors. In the absence of the Chairman, a Vice Chairman shall preside at a meeting of the Directors. In

the absence of the Chairman and all Vice Chairmen, the Secretary shall preside at a meeting of the Directors. The presiding officer at any meeting may designate any Director to conduct that meeting.

The Chairman and the Executive Director shall be exofficio members of all standing committees, and shall have such powers and duties as provided by law, by these Bylaws, and as may be assigned from time to time by the Board.

The Chairman shall execute all obligations, undertakings, and contracts in the name of the Authority except where required or permitted by law to be otherwise signed and executed, and except where the signing and execution thereof shall be expressly delegated by the Board to some other officer or agent of the Authority.

(b) Vice-Chairman

The Vice-Chairman shall, in the absence or disability of the Chairman, perform the duties and exercise the powers of the Chairman, and shall perform such other duties as the Board shall prescribe.

(c) The Secretary/Treasurer

The Secretary shall attend all sessions of the Board and record all votes and the minutes of all proceedings. The Secretary/Treasurer shall give, or cause to be given, notice of all special meetings of the Board and shall perform such other duties as may be prescribed by the Board or the Chairman. In the absence or disability of the Secretary, the Chairman (or, in the case of duties to be performed at a meeting, the presiding officer at a meeting) may designate another Director to fulfill the Secretary's duties.

The Treasurer shall keep full and accurate accounts of receipts and disbursements and shall deposit all moneys and other valuable effects in the name and to the credit of the Authority in a depository as shall be designated by the Board. The Treasurer shall disburse the funds of the Authority as may be ordered by the Board and shall render to the Chairman and Directors, at the regular meetings of the Board, or whenever they may require it, an account of all his transactions as Treasurer and of the financial condition of the Authority.

The Executive Director, the Treasurer, and any other officers, agents, and employees of the Authority who have responsibilities that involve the collection, custody, or payment of any money of the Authority, and each member of the Board, shall execute a bond in the amount of \$10,000 assuring the faithful performance of his duties. The Authority shall pay the premiums on such bonds.

In the absence or inability of the Secretary/Treasurer to act as Secretary, the presiding officer at a meeting shall select a member of the Board or other officer of the Authority to Act as Secretary Pro-Tem.

From time to time, and for such terms and compensation as it shall determine, the Board may authorize the employment of such additional officers, agents, and employees as it may deem necessary for the conduct of the business of the Authority.

Members of the Board may receive compensation and may be reimbursed for expenses incurred in the performance of their duties to the extent allowed by law and as shall be authorized from time to time by the Board.

Unless otherwise determined by the Board, the annual meeting of the Board shall be held on the 3rd Tuesday of March of each year. Special meetings of the Board may be called by the Chairman on 72 hours' notice to each Director. Such notice may be given by phone, or electronically by e-mail or text message. A special meeting shall be called by the Chairman, Vice Chairman, Secretary, or Executive Director in like manner on like notices on the written request of three Directors.



10. Consideration, Discussion, and Take Action on Approving Resolution No. R3182025-01 of the Board of Directors of the Sulphur River Basin Authority Adopting Amended Employee Policy Manual.

This item will include discussion and possible action on adopting a policy regarding the amendment of the Employee Policy Manual Vacation and Personal Leave section.

Action Item: Consider a Motion to approve SRBA Resolution No. R3182025-01.

**RESOLUTION NO. R3182025-01 OF THE BOARD OF DIRECTORS
OF THE SULPHUR RIVER BASIN AUTHORITY
ADOPTING AMENDED EMPLOYEE POLICY MANUAL**

THE STATE OF TEXAS

§
§
§

SULPHUR RIVER BASIN AUTHORITY

WHEREAS, the Sulphur River Basin Authority (the “Authority”) is a conservation and reclamation district created by the 69th Texas Legislature under the authority of Section 59, Article XVI, of the Texas Constitution, and in accordance with Chapter 49 of the Texas Water Code by the Act of May 28, 1985, 69th Leg., 1st C.S., ch. 3, 1985 Tex. Gen. Laws 3798, codified at TEX. SPEC. DIST. LOC. LAWS CODE ANN. ch. 8508, as amended (the “Act”);

WHEREAS, the Authority is a political subdivision of the State of Texas and a body politic and corporate. The Authority was created to serve a public use and benefit, and is essential to accomplish the objectives set forth in § 59, Article XVI, of the Texas Constitution. The Authority’s territory is as described in Sec. 8508.0006 of the Act;

WHEREAS, the Board of Directors (the “Board”) of the Authority has adopted, in writing, an Employee Policy Manual for the Authority, which provides important information concerning conditions, policies, guidelines, rules, benefits, and procedures of employment for all employees of the Authority;

WHEREAS, the Board has determined that amendments to the Employee Policy Manual are necessary and appropriate to better reflect the Authority’s practices and procedures affecting prospective and current employees;

WHEREAS, the Board has determined that employees may accrue or exchange up to five (5) days of accrued vacation for compensation by notifying the Authority in writing at least fifteen (15) days before the anniversary date of employment; and

WHEREAS, the Board met in a public meeting, noticed properly in accordance with applicable law, and considered adoption of the attached revised Employee Policy Manual and approval of this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF THE SULPHUR RIVER BASIN AUTHORITY AS FOLLOWS:**

1. The above recitals are true and correct.
2. The Board of Directors of the Sulphur River Basin Authority hereby adopts the attached revised Employee Policy Manual allowing employees to accrue or exchange up to five (5) days of accrued vacation for compensation by notifying the Authority in writing at least fifteen (15) days before the anniversary date of employment.
3. The Board of Directors and its officers and Executive Director are further authorized to take any and all actions necessary to implement this resolution.

4. The Employee Policy Manual so adopted shall become effective on the date of this resolution and shall continue in effect from that date until modified by the Board of Directors.

AND IT IS SO ORDERED.

PASSED AND ADOPTED on this 18th day of March, 2025.

SULPHUR RIVER BASIN AUTHORITY

By: _____
Chairman

Secretary

B. Vacation and Personal Leave

Employees will be eligible for two (2) weeks' vacation (10 days) beginning on the anniversary date of their employment, subject to other terms in this policy. The employee is eligible for vacation days only after twelve (12) months continuous service.

Employees will be eligible for three (3) weeks' vacation (15 days) when the employee completes five (5) years of continuous service.

Employees will be eligible for four (4) weeks' vacation (20 days) when the employee completes fifteen (15) years of continuous service.

~~Unused vacation days from one (1) year may not be carried over to the following year. If the days are not used in the year they are awarded, they will be lost. Between August 1 and August 20 each employee has the option to notify the Payroll department that they choose to exchange one (1) week of unused vacation time for compensation. The extra pay will be included on their last paycheck in August. No other compensation will be paid for unused vacation days.~~

Employees may accrue or exchange up to five (5) days of vacation time for compensation if they notify the Authority in writing at least fifteen (15) days before their anniversary date. Any additional unused vacation days cannot be accrued and will be lost. The extra pay will be included in their next paycheck.

Vacation leave may be granted as follows:

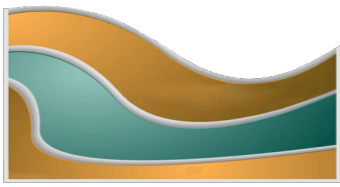
- one (1) day at a time;
- one (1) week at a time;
- two (2) weeks at a time, maximum.



11. Consideration, Discussion, and Take Action on Investment or Reinvestment of \$100,000 Certificate of Deposit.

This item will include discussion and possible action on the placement of \$100,000 in Authority funds from a matured certificate of deposit.

Action Item: Consider a Motion to approve the placement of \$100,000 in Authority funds from a matured certificate of deposit.



CD INVESTMENT RATES (AS OF MARCH 12, 2025)

GUARANTY BANK (FDIC, and Pledges) (These rates are as of January 2025, waiting on verification if rates are still the same.)

6 month 2.82

12 month 2.87

18 month 2.92

24 month 2.67

EAST TEXAS PROFESSIONAL CREDIT UNION: (NCUA insured)

6 month 4.0 jumbo begins at 4.3 @ \$100,000.00

12 month 4.2

18 month 4.2

VERA BANK: (FDIC insured) personal, business, public funds all the same rate

3 month 4.22

7 month 3.78

13 month 3.44

PILGRIMS BANK: No one could help me. Spoke to several reps. Nicoletta left messages for her supervisor. Multiple calls.

CYPRESS BANK: (FDIC insured)

6 month 4.2

12 month 3.85

18 month 3.75


WOOD FOREST NATIONAL BANK: (FDIC insured)

8 month 4.0

13 month 3.5

FIRST FEDERAL COMMUNITY BANK: Do not offer public funds investment CD's.

*Requested rate was for public funds investment of \$100,000.00, not all banks, credit unions are clear on public funds. Rates cannot be guaranteed.



12. Updates on the Clean Rivers Program (Randy Rushin-Water Monitoring Solutions).

Prepared in cooperation with the Texas Commission on Environmental Quality.

The preparation of this report was financed in part through funding from the Texas Commission on Environmental Quality.

This item will include discussion and possible action regarding activities with the Clean Rivers Program.

From: Randy Rushin randy@water-monitor.com
Subject: RE: March 18, 2025 Board Meeting CRP Report
Date: March 10, 2025 at 4:57 PM
To: David Weidman dweidman@srbatx.org
Cc: Christi McIntosh cmcintosh@srbatx.org

David,

Over the past month, we have completed the following tasks for the Clean Rivers Program:

- Planned the 2025 Steering Committee Meeting, secured speakers, and set the agenda.
- Scheduled the 2026 Coordinated Monitoring Meeting and have coordinated with other monitoring entities
- Completed and submitted the 2025 Sulphur River Basin Highlights Report
- Submitted FY 25 1st Quarter data for inclusion in TCEQ database (SWQMIS)
Note that all data collected in FY 24 have been approved for inclusion in the database
- Prepared for 2nd quarter sampling – expecting to sample later in the month

As a reminder, the Steering Committee meeting will be held on Thursday, March 27th from 9 to noon in the Community Room at NTCC, and a virtual option is offered.

Lastly, the Texas Water Resources Institute at Texas A&M received funding to monitor the upper portion of White Oak Creek including Rock Creek. The study focuses on bacteria and nutrient issues in these streams. WMS will be partnering with TWRI for sampling and reporting. Sampling is anticipated to commence in May.

Let me know if you have any questions.

Randy Rushin

Water Monitoring Solutions®



water-monitor.com

903-439-4741

randy@water-monitor.com

www.water-monitor.com

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From: David Weidman <dweidman@srbatx.org>
Sent: Monday, March 10, 2025 3:43 PM
To: Randy Rushin <randy@water-monitor.com>
Cc: Christi McIntosh <cmcintosh@srbatx.org>
Subject: March 18, 2025 Board Meeting CRP Report


Good afternoon Randy, can you send me a report on CRP to include in this months Board packet?



13. Reports and Updates from Executive Director:

- (A) Director Appointment Status**
- (B) Grant Workshop Update**
- (C) Stakeholder Outreach – Cuthand Community, Bogata, TX**
- (D) Partner Outreach and Development**
- (E) Rural River Authority Initiative**
- (F) Texas Water Association Annual Convention**

This item will include discussion and possible action regarding the above-listed reports and updates.



NORTHEAST TEXAS FLOOD FUNDING FORUM

THURSDAY, MARCH 6, 2025 | 9:00 A.M. - 1:00 P.M.

AGENDA

Start Time	Activity
9:00	Welcome
9:10	Caleb Rodriguez, Texas Water Development Board
9:50	Dr. Tony Clyde, Project Manager, Tulsa District, U.S. Army Corps of Engineers
10:30	Break
10:40	Matthew Holloway, Regional Mitigation Coordinator, Region 3, Texas Department of Emergency Management
11:20	Jet Hays, Deputy Director, Community Development & Revitalization, Texas General Land Office
12:00	Break / lunches distributed
12:10	Elizabeth Range-Pendell, Funding Resources Program Manager, Halff
1:00	Closing

The Northeast Texas Flood Funding Forum fulfills 3.5 hours of training on flood and hazard mitigation funding opportunities.

Attendee's Name _____


Joshua McClure, PhD, PE, CFM, PMP
Halff, Program Manager

LOWER RED-SULPHUR-CYPRESS
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REGION 2



NORTHEAST TEXAS FLOOD FUNDING FORUM

THURSDAY, MARCH 6, 2025 | 9:00 A.M. - 1:00 P.M.

SPEAKERS



Caleb Rodriguez, Flood Grant Coordinator, Texas Water Development Board

Caleb is a Flood Grant Coordinator in the Flood Science and Community Assistance Division at TWDB. He joined the agency about 6 months ago after completing his B.S in Geography at Texas State University this past May.



Gerard (Tony) Clyde, Jr., Project Manager, USACE Tulsa District

Tony, with a background in Range Science, served in various environmental roles at the US Army Corps of Engineers. He worked on water quality, environmental compliance, and the National Environmental Policy Act. He has also contributed to multiple working groups and held leadership positions in environmental and social justice organizations, as well as adjunct faculty roles at the University of Oklahoma Health Sciences Center.



Matthew Holloway, Regional Mitigation Coordinator, TDEM Region 3

Born in Nacogdoches, Matthew is an alumnus of Stephen F. Austin State University, where he earned both his undergraduate degree and a Master of Public Administration (MPA). He has two years of experience as a Mitigation Coordinator at TDEM and a certification as an instructor.



Jet Hays, Deputy Director, Community Development and Revitalization, Texas GLO

Jet oversees automation systems, housing program improvements, and liaises with state and federal agencies. A retired Lieutenant Colonel from the Texas National Guard, he has extensive experience in disaster recovery and international economic projects. A fifth-generation Texan, Jet holds degrees from Texas A&M University and Texas Tech University, with a certificate in Homeland Security from the George Bush School of Government.



Elizabeth (Liz) Range-Pendell, Senior Team Leader Funding Resources, Halff


Liz leads Halff's Funding Resources team, which covers six states and hundreds of clients. Liz has won over \$140 million in grant for local governments for infrastructure projects including water, wastewater, public health, public safety, hazard mitigation, parks, trails, and more. She works with clients to develop long-term funding strategies for key projects, positioning them desirably with funding agencies and competitive advantages for grant awards.

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14. Consideration, Discussion, and Take Action on New Business to be Placed on a Future Meeting Agenda.

This agenda item will include discussion and possible action on future agenda items.

Action Item: Possible Motion to place items discussed on the agenda of a future meeting.



15. Announcements from the Chairman/Board and/or Staff.





16. Next Regular Meeting

Sulphur River Basin Authority Regular Meeting, March 18, 2025, at 1:00 p.m.
at Mount Pleasant Civic Center, 1800 North Jefferson Street, Mount Pleasant,
Texas.

